

**MZ-Private School Tuition Expenses  
PERIOD: 2011-2012**

Student Name: \_\_\_\_\_

WSU ID#: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Our office can recalculate your financial aid eligibility considering your family's private school tuition, fees and book expenses accrued in 2010 OR from June 1, 2011 to May 31, 2012.

**This form requires:**

1. This completed form with the student and parent signature if applicable.
2. An itemized list of tuition, fees, and book expenses paid during the one of the given time frames.
3. Supportive documentation for all expenses on the itemized list: Appropriate documentation includes receipts, payment histories, copies of checks, etc. For semesters that have not occurred provide verification of enrollment and documentation of the schools tuition costs and estimated book expenses for the term.

You are required to provide income estimates if you are documenting expenses from June 1, 2011 to May 31, 2012. If you are documenting expenses from 2010, you are not required to fill out page 2. If you anticipate your financial information to be similar to your 2010 incomes put a line through the blank spaces and write "same as 2010 ". If you anticipate a reduction in your income, you will need to submit a "Change In Income" form.

Required verification is prioritized over this appeal as it is optional for our office to consider these special circumstances. The appeal processing time may vary and appeals reviewed in the order they are received. In the event that we ask for additional documentation, we give that appeal priority over others when the documentation is received. Adjustments made to financial aid awards based on special circumstances can be made retroactively.

If your FAFSA was completed using estimates of your 2010 taxes, we will NOT process your appeal until you have updated your FAFSA with complete and accurate tax information. If additional documentation is required to process your appeal, we will contact you via e-mail or mail. Questions regarding your appeal can be sent to [specialcircumstances@wsu.edu](mailto:specialcircumstances@wsu.edu). We will also send you notification informing you if your appeal was approved or denied.

For an example of how to complete a "Private School Tuition Expenses" form, go to the financial aid webpage at [www.finaid.wsu.edu](http://www.finaid.wsu.edu) and under the "Special Circumstances" section click on Private Tuition Expenses.

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**PARENT (ESTIMATED INCOME) JUNE 2011 to May 2012**

**TAXABLE INCOME EXPECTED TO BE EARNED IN 2011-2012**

- 1. Gross wages, salaries, tips - father or stepfather \$ \_\_\_\_\_
- 2. Gross wages, salaries, tips - mother or stepmother \$ \_\_\_\_\_
- 3. Interest/dividend income \$ \_\_\_\_\_
- 4. Net income from business, rents, royalties, partnerships, estates, trusts, etc. \$ \_\_\_\_\_
- 5. Other taxable income, such as alimony received, capital gains, pensions, annuities, etc. \$ \_\_\_\_\_
- 6. Unemployment or State/Industrial Compensation \$ \_\_\_\_\_

TOTAL TAXABLE INCOME (total lines 1-6) \$ \_\_\_\_\_

**NONTAXABLE INCOME EXPECTED IN 2011-2012**

- 7. Nontaxable pensions or retirement benefits \$ \_\_\_\_\_
- 8. Child support (total received for all family members) \$ \_\_\_\_\_
- 9. Other nontaxable income (list types below) \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL NONTAXABLE INCOME (total lines 7-12) \$ \_\_\_\_\_

**ESTIMATED DEDUCTIONS EXPECTED IN 2011-2012**

- 13. Child support paid in 2011-2012 \$ \_\_\_\_\_

**NOTICE: THIS FORM WILL BE RETURNED TO THE STUDENT IF IT IS NOT SIGNED BY BOTH THE STUDENT AND THE PARENT. DO NOT ADJUST THE DATES ON THIS FORM !**

I CERTIFY THAT THE ABOVE INFORMATION WAS PROVIDED BASED ON THE BEST INFORMATION AVAILABLE TO ME AT THE TIME OF COMPLETING THIS FORM. I FURTHER UNDERSTAND THAT THE OFFICE OF STUDENT FINANCIAL AID IS UNDER NO OBLIGATION TO APPROVE THIS REQUEST AND THE DECISION CANNOT BE APPEALED TO THE DEPARTMENT OF EDUCATION.

\_\_\_\_\_  
WSU Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Adjusted Gross Income \_\_\_\_\_  
Wages \_\_\_\_\_  
Wages \_\_\_\_\_

Tax Paid \_\_\_\_\_

Untaxed Income \_\_\_\_\_  
Est. Deductions \_\_\_\_\_

EDE Changes: EFC Old \_\_\_\_\_ New \_\_\_\_\_  
Prior ProYear: \_\_\_\_\_ Year \_\_\_\_\_

BE Set \_\_\_\_\_  
ADDNOTE \_\_\_\_\_

Resident: \_\_\_\_\_ FAFSA Date: \_\_\_\_\_ Class Code: \_\_\_\_\_ PJ Date: \_\_\_\_\_

Adjustment made to Trans # \_\_\_\_\_ Time: \_\_\_\_\_

Staff Member \_\_\_\_\_ Date \_\_\_\_\_